



POLK COUNTY CHRISTIAN SCHOOL

PCCS, 2490 West Tower Drive, PO Box 303, Bolivar, Missouri, 65613, www.polkcountychristianschool.org

Dear PCCS Parents,

We are excited to announce that re-enrollment starts Monday the 13th of February. You will need to verify your information and resign the Parent Commitment Document. The Pastor Recommendation letter for re-enrolling families is required every year. As a discipleship school we feel it is important that you continue your active involvement in a local church.

For the enrollment fee this year, we are offering a special opportunity to pay the day. Between February 13th and the 29th, when you re-enroll your child(ren), the enrollment fee, per child, will be equal to what day it is. So if you re-enroll on the 22nd you pay \$22 for the enrollment fee. For March 1st – 9th the enrollment fee will be the day plus 29. March 2nd the enrollment fee will be \$31. After March 9th the fee will go back to \$50.

As you review the Tuition rate sheet you will notice that tuition for Preschool and Kindergarten remained the same. Tuition amounts for 1st – 8th grade did see an increase this year in the monthly payment from \$250 to \$272.72. This will be our first tuition increase in the last three years.

Please remember, children must be **5 before August 1st** in order to enroll in kindergarten for next year, and **4 before August 1st** to enroll in the 4yr old preschool program. Please take the time to review the 2012-13 *Student Handbook* and enrollment forms for further information.

We are looking forward to another year of partnering with you to help raise up Godly leaders! If you have more questions or would like to visit more, please call 777-2330 or email administrator@polkcountychristianschool.org to set up a time we can visit. Also, please visit our website, www.polkcountychristianschool.org for a current school newsletter and more information.

For His Cause,

Chris Causey



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A. Non-Discrimination Policy:

- PCCS admits students of any race, gender, color, national, and ethnic origin to all rights, privileges, programs, and activities made available to students at the school. It does not discriminate based on race, color, gender, national or ethnic origin in the administration of its education policies, admission policies and other school administered programs.

B. Parent Involvement

- We will endeavor to attend Parent-Teacher Fellowship meetings and lend my support.
- We understand the importance of volunteer help in the smooth running of this school, and therefore pledge 25 hours of service K through 12 (10 hours preschool) to the school for the school year. Single parents pledge half the hours of a couple. **(Hours that are not contributed will be charged at \$10 per hour and billed at the end of the school year.)**
- We understand that we have an obligation to be actively involved in the education of our children. We agree to uphold and support the high academic standards of the school by providing a place at home for our child to study and to give our child encouragement in the completion of homework assignments.

C. Financial Responsibility

- We understand that all non-consumable textbooks are the property of PCCS and if a text book is damaged or lost by this student, I agree to pay PCCS the sum necessary for replacement. I understand that all non-consumable textbooks must be returned when the student is promoted, transferred, or no longer enrolled.
- We agree to pay for any school property damage or loss caused by my child or children.
- All financial obligations to PCCS must be paid on or before the due date. If an individual is unable to pay on time, the administrator must be notified in advance with the individual giving a reasonable explanation for the delay and offer a payment plan for the debt. The plan must be agreed upon by the appropriate authorities. It must be understood that if indebtedness is not paid, the school will take appropriate action to collect the money. **If a payment is late and arrangements have not been made in advance, a \$15 late fee will be charged for each month the payment is late.** A \$30 returned check fee for insufficient funds will be charged. All financial information is confidential.
- **The parents' enrollment of students in PCCS is a commitment of tuition for the full school year.** Positions must be filled and curriculum must be ordered based on the enrollment. Therefore, the school's budget must be based on the enrollment numbers. Exceptions to this policy must be approved by the school board. If a parent moves from the community or if there is loss of a job would be the primary reason for an exception.

D. Discipline

- We understand and agree that discipline is vital and an integral part of any school system. I hereby consent that this student, in necessary circumstances, may be disciplined by the administration of PCCS reasonably and to a moderate degree. I give this consent with the understanding that I will be informed if such disciplinary action takes place, and that it will be administered in love. I also understand that corporal punishment is not used at PCCS.
- We understand that the teacher and school administration have full authority in the discipline of our children during school activities.
- We agree with PCCS's loving correction and know the **primary responsibility** for "training up a child in the way he should go" is **given to parents**. Therefore, I/we agree that the standards of discipline, respect, and conduct articulated in the CONDUCT CODE will be supported to my child by me/us and will be reinforced at home.

E. Spiritual

- We acknowledge that at least one parent/guardian is a Christian and in agreement with PCCS's philosophy, goals, and Statement of Faith, for without this agreement and unity, our Mission cannot be fulfilled.
- We have had an experience of salvation.
- We will pledge to participate in the Christian education of my child by regular attendance at a Bible-believing church that teaches the Bible is the only inspired, infallible, authoritative Word of God. We will endeavor to participate in church as a family and exemplify Christian principles of life in our home.
- We, as parents, accept the challenge to "train up a child in the way he should go" (Proverbs 22:6), and we do state that his training will be carried on in the home. We place our trust in Polk County Christian School to extend that training more completely.
- We agree to support the PCCS staff and faculty at all times in the home. Any grievance will be taken *in private* to the teacher or staff member involved. If the grievance cannot be resolved between parents and the PCCS staff member, the cooperation of the administrator will be enlisted. The next step would be to meet with a school board member or the school board.
- Understanding that we submit to the authority of God, we accept His authority for the school. Romans 13:1, teaches that all authority exists by appointment of God. Under God, the school board accepts the highest authority for the school. The next step in authority is the administrator.
- Any disagreements or problems should follow the principles taught in Matthew 5:21-24. Therefore, if a parent, teacher, staff member, or volunteer has a problem, the first course is to speak to that person, then to the administrator. If a resolution cannot be reached, the school board is the next step.
- Each member of the educational "team" must cooperate fully in the educational functions of PCCS. Each person must do their best to make Christian education effective in the life of each child. It is the desire of each member of the team to instruct and encourage the children to earnestly love and serve the Lord Jesus Christ all of their lives.
- We will respect the authority of PCCS and will not discuss issues with others that might undermine that authority.

F. Parent / Guardian Affirmations and Permissions:

- We affirm that all information contained in this application is true and accurate to the best of my knowledge.
- We acknowledge that providing false, misleading, or evasive answers will be sufficient grounds for rejection of this application and subsequent dismissal of my child or children from PCCS.
- We hereby state that our family does not owe any outstanding amount of tuition to any Christian or private school.
- We understand that attendance at PCCS is not a right but a privilege.
- We acknowledge that this application precedes subsequent admission to PCCS and shall be governed by the PCCS Student Handbook and other rules and regulations set forth by PCCS's School Board.
- In making application for our child, it is our desire to have him/her complete the school year. We give our permission for our child to take part in all school activities, including school- sponsored trips away from school premises.
- We understand that the administrator has full responsibility for placing our child in the proper grade. We also realize that the school may request the withdrawal of any student at any time who, in the opinion of the school authority, does not fit into the spirit of the institution, regardless of whether or not he conforms to the specific rules and regulations of this school.
- We, the parents/guardians of a PCCS student, have read the 2012-13 Parent/Student Handbook and understand that the education of my/our child(ren) will be based on these guidelines. I/We will further that training by pledging regular attendance to church.
- Each member of the educational team must seek the advancement of PCCS in all areas; spiritual, academic, and physical.
- In addition to the above items, each person must endeavor to pray earnestly for the ministry of Polk County Christian School.

By signing below you accept the commitments stated here and verify that you will abide by the rules and policies as stated in the 2012-2013 Student handbook.

Signature of Commitment _____
Father/Guardian _____ Date _____

Signature of Commitment _____
Mother/Guardian _____ Date _____

Signature of Commitment _____
Student (5th grade and up) _____ Date _____

G. Parent Questionnaire

What do you see as your child's greatest needs? Explain.

Spiritual: _____

Behavioral: _____

Academic: _____

How do you see yourself being involved in the educational process of your child?

What do you see as your child's strengths?

Please explain why you want your child to attend PCCS: _____



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Communication Sheet

The following information is helpful to us in trying to communicate to as many people as we can what is happening here at PCCS. Please fill out the information below to help us keep our records up to date. Thank you!

Student Name(s): _____

We will continue to email weekly Connections and monthly newsletters. Please provide for us the email address(es) that you would like for this communication to go to:

We would also like to be able to send weekly Connections and Newsletters to Grandparents, or other family and friends, to let them know what is happening here at school. If you would please provide that contact information below, we would appreciate it. Thank you.

Name Relationship email and/or physical address

Name Relationship email and/or physical address

Name Relationship email and/or physical address

Name Relationship email and/or physical address

Name Relationship email and/or physical address

Name Relationship email and/or physical address

Pastor/Minister Recommendation – 2012-13

Note: This form should be completed by your pastor or minister. If your pastor or minister is a member of your family, please designate another person to complete the form.

Please return the form to Polk County Christian School, P. O. Box 303, Bolivar, MO 65613. The phone number is 417-777-2330 if you have any questions.

Polk County Christian School is a non-denominational and distinctively Christian. All grades include a full academic Bible-based curriculum and a specific Bible curriculum as well. The classes are small and the students are challenged to grow academically and spiritually.

Name of Student

How long have you been acquainted with the student? _____

The family attends: _____regularly _____often _____occasionally _____seldom

Please indicate your level of recommendation of the student to Polk County Christian School:

<i>Please circle one:</i> Recommend	Recommend with reservations	Do not recommend
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Please explain your recommendation:

Please include any comments you might have regarding the student:

Please indicate your level of interest in Polk County Christian School:

<i>Please circle one:</i> Very interested	Interested	Not Interested
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Please indicate any comments you might have regarding Polk County Christian School.

Please list any ways you and your church might support Polk County Christian School.

Print Name

Print Title

Signature

Date

Name of Church

Address

Phone (Daytime)

The Statement of Faith of PCCS is on the back of this page. If you have questions about the school, please call the office at 417-777-2330.

Polk County Christian School glorifies God through excellence as a Christ-centered educational environment that emphasizes servant leadership with a Biblical worldview.



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STATEMENT OF FAITH

We Believe:

There is only one God, the Creator and preserver of all things, omniscient and omnipotent, infinite in being and perfection, and existing eternally in three persons: the Father, the Son, and the Holy Spirit, who are of one essence and equal in power and glory. *Genesis 1:1, Matthew 28:19, John 10:30*

God revealed Himself to man in the person of Jesus Christ, who is fully God (divine) and fully man, and who existed with God in creation, was conceived by the Holy Spirit, was born of the virgin Mary, lived without sin, died for our sins, rose from the dead, ascended to heaven and is coming again in power and glory to establish God's purposes of resurrecting all, redeeming the faithful, and ruling in righteousness. *John 10:30, Matthew 1:28-32, Isaiah 7:14, Hebrews 4:15, Hebrews 7:26, 1 Corinthians 15:3-4, Mark 16:19, Acts 1:11*

God is present in the world today in the person of the Holy Spirit, who convicts the world of sin, draws us to faith in Christ, and bears witness with our spirit that we are children of God. He indwells us, regenerates us, guides us, empowers us to manifest the likeness and character of Christ, and gives spiritual gifts to the Church for edification of all. *1 Corinthians 3:16 and 12:7, Galatians 5:22-15*

The Bible is the only inspired, infallible, authoritative Word of God, and is authoritative in revealing the will of God and the way of salvation to all persons. It constitutes the only infallible guide in faith and practice. It is without error. *II Timothy 3:16, II Peter 1:21*

We believe that all who receive by faith the Lord Jesus are born again by the Holy Spirit through the Word of God, and thereby become the children of God. Therefore, we do not approve of, or accept, the cults and secular teachings of the Mormons, Jehovah Witnesses, Unitarians, New Age, Satanists, Christian Science, Scientology, or other cults and secular groups that do not accept Jesus Christ as their Savior.

Man was created by God and in the image of God, freely able to choose right from wrong and responsible for his choices. Tempted by Satan, man rebelled and separated himself from God. Therefore, all men are born with a sinful nature and have need of reconciliation with the Holy God. *Genesis 1:27, and 2:7, Genesis 3, Romans 3:10-18*

Christ provided this reconciliation by His death on the cross for our sins. It is by grace through faith in the shed blood of Christ that we are saved, and not by works—a gift to those who repent and believe. This faith is evidenced by a life of faithfulness. *Romans 3:22-24, James 2:17, Ephesians 2:8-9*

The bodily resurrection of Christ is a historical fact without which “our faith is in vain.” All men both saved and lost will also be raised from the dead. Those who reject God's grace are separated from God forever. The saved will worship God and fellowship with Him forever. *John 11:25-36 and 5:28-29, Luke 24:6-7*

All believers are brothers and sisters in the Body of Christ. They are children of God.

Christ established the Church to take the good news to all mankind, to provide fellowship and nourishment for spiritual growth, to share in teaching the Scriptures, and to worship our Lord Jesus Christ. *Matthew 12:46-50 and 28:18-19, Romans 8:14 and 15-27, 1 Corinthians 12:12-14, Galatians 3:26-28, 1 John 5:1-2, Hebrews 10:24-25 and 13:15, Ephesians 4:12, 1 Peter 3:15*



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2012-2013 Tuition and Fee Schedule

Tuition that is paid in full by June 5 receives a 5% discount!

Grade Level	Annual Tuition	Monthly Payment
Preschool (3 – 4 yrs.) 2 days per week (must be 3 by Aug 1)	\$720 (6 hrs. weekly)	\$72 (10 monthly pymnts)
Preschool (4 – 5 yrs.) 3 days per week (must be 4 by Aug 1)	\$950 (9 hrs. weekly)	\$95 (10 monthly pymnts)
Preschool (4 – 5 yrs.) 5 days per week (must be 4 by Aug 1) (Same curriculum as 3 days a week with two days of enrichment)	\$1,500	\$150 (10 monthly pymnts)
<i>Note: 10 Month Payments are due by the 5th of each month Aug-May</i>		
½ Day Kindergarten	\$2,200	\$200 (11 monthly pymnts)
1 st – 8 th Grades	\$3,000	\$272.72 (11 monthly pymnts)

Note: 11 Month payments are due by the 5th of each month, July through May.

Fees

Enrollment Fee Preschool students-----	\$ 45
Kindergarten and up-----	\$ 50-----if paid before June 1, \$100 on and after June 1
Curriculum fee Preschool students -----	\$ 30-----due by June 1
Kindergarten-----	\$200-----due by June 1
1 st – 8 th Grade-----	\$250-----due by June 1

Activities Fee 1st – 8th Grade-----\$200-----**May be paid up front or \$20 a month for 10 months added to your tuition payment**

Activities fee covers participation in ACSI fair participation (Art Fair, Spelling Bee, Math Olympics, Science Fair). It also provides for special class teachers and expenses associated with special classes.

Activities Fee that is paid in full by June 5 receives a 5% discount

Note: All fees are non-refundable.

Only consumable books after student's use are property of the student.

All fees are not reduced if students enroll after the beginning of school.

Additional Information: Limited financial aid is available. Please ask for a financial aid form if interested. Only one scholarship may be given per family, with the scholarship not exceeding ½ tuition. Financial aid is for one year and re-application must be made each year. Financial aid is not available for preschool.

Multiple Child Discounts

	Preschool	Kindergarten	1 st -8 th Grades
Each Add'l Child – 25%-----	N/A	\$150	\$204.54

Enrollment Policies

The following enrollment policies have been developed by the Board of Polk County Christian School to facilitate orderliness and fairness.

- All enrollment guidelines listed in the Student Handbook need to be met for any student enrolling in PCCS.
- Students who are currently enrolled in PCCS have priority for enrollment for the next year.
- Siblings of students currently enrolled in PCCS also have priority.
- Students who express a desire to continue attending PCCS have priority over those who express interest in only 1 – 2 years.

There are two particular occasions where this is important:

- Students who attend Kindergarten and also intend to attend higher grades have priority over those who desire to attend Kindergarten only.
- Students who attend preschool and also intend to attend Kindergarten.

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Extended Care Enrollment 2012-2013

Parents of morning preschool and kindergarten children are also offered the option of Extended Care for their child for an additional fee. Supervised care will be given in the Extended Care Classroom from 12:00 – 6:00 p.m. The parent must send a lunch if students are in class during lunch. Snacks will be served in the afternoon. Snacks are provided by donations from parents. In extended care the children have recess, rest time, as well as crafts, games, and other activities.

If you need extended care from 12:00-3:30pm the fees are as follows:

\$ 8 for students who attend on a regular basis

\$12 for drop in students

If your child is picked up after 3:30pm then you will be charged the until 6:00pm rate.

If you need extended care from 12:00 – 6:00pm the fees are as follows:

\$ 10 for students who attend on a regular basis

\$ 15 for drop in students

Extended Care fees are due at the end of each month and are a separate payment from tuition.

Child's name _____
Last First Middle

Child's name _____
Last First Middle

Grade Entering

___ T/Th preschool

___ MWF preschool

___ Mon-Fri preschool

___ Kindergarten

Afternoon Extended Care

___ Monday

___ Tuesday

___ Wednesday

___ Thursday

___ Friday

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